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Approved For Release 2005/08/16 : CIA-RDP61-00901A000300040002-2

SPECIAL REGISTER MACHINE SERVICE

VOLUME

Quarter	CARD INPUT TO BASIC FILE	<u>Machine Listings</u>		<u>Documents</u>		<u>Index Cards</u>	
		*Requests	*References	Requests	References	Requests	References
31 Dec 58	417,177 ***	447	1,999,215	494	37,040	10	54,812
31 Mar 59	436,358 ***	672	1,831,134	678	46,672	16	44,667
30 Jun 59	387,888**	606	2,172,390	483	30,690	23	66,629
30 Sep 59	218,902**	668	1,685,612	439	43,051	21	30,713
31 Dec 59	263,696**	673	813,402	394	30,725	17	16,782
31 Mar 60	217,997**	915	2,085,972	417	26,177	6	4,412

SPEED

Study of November 1959 reveals that all urgent requests were machined on same day of request, where so specified by requestor. Sample of 15 routine requests showed 2 days as maximum service time.

* Does not include distribution of copies of Report Titles Index

** Does not include input to special projects, which during the past year averaged 29,400 cards per quarter (9,000 - 43,300)

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